**Padbury Parish Council**

Minutes of a virtual meeting of Padbury Parish Council held on Tuesday 10th November at 7.30pm

Present: Councillors: M Long, Chairman; S Dickens, Vice Chairman; F Morris; V Murray; M Williamson; P Burton; D Miah

Also, present: P Molloy, Parish Clerk; Councillors: S Renshell & Sir B Stanier

# Period of Public Questions: None

The meeting commenced at 7.30pm.

# 43. Apologies – Cllr L Monger

# 44. Declarations of Interest – None

# 45. Minutes

**Resolved** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Tuesday 13th October 2020 - PPC/04/2021.

# 46. Sports Field, Play Area and Woodland

* Re-development of the Pavilion – Meeting held on the 3rd November, minutes to follow. Councillor Morris met a contractor to discuss the demolition works - £12,540 including VAT, however it did not include the cost of an asbestos survey and its removal prior to demolition. Quote to be circulated.
* Pavilion storage heaters – Smart meters to be fitted if possible. Clerk advised that the smart meter department will be in contact.
* Path lights – Bollard light has been repaired. Members **resolved** for an electrician to be instructed to fix the path light switch. Clerk to action.
* Play Area Lease – Chandler Ray dealing with the Land Registry. Councillor Long has requested an update and costs, await response.
* Play area – Members noted that the new board/laminated signs have been fitted. Councillor Dickens arranging repairs to the fence where required.
* Play area and multi-use games area signage – Members noted that the new signage has been fitted.
* Playing fields – Councillor Morris advised that he has been unable to find anyone to provide quotes for the blocked drains, he will keep looking.
* Councillor Morris advised that the garage door is faulty and another repair was carried out. Members **resolved** to replace the garage door. Clerk to arrange quotes.
* Members noted that the planting in the woods has been carried out.
* Tennis Club – Members noted that the invoice has been issued and paid.
* Playing fields – Members discussed the enquires from football clubs asking to use the football pitch. Due to Covid additional cleaning would be required also concerns regarding possible damage to pitch and who would be responsible. It was **resolved** to inform potential clubs that access to the pitch would be considered for next season. Meanwhile, it was **resolved** to discuss this further and to review the current contract with Padbury Football Club.
* Members noted that the tennis courts closed on the 5th November.
* Members **resolved** to lock and fit appropriate signage at the multi-use games area in accordance with current government guidelines. Concerns raised as children climbed the fence to access last time it was locked. Clerk to check with insurance company.

# 47. Planning

47.1 New Applications: Members noted the following applications made since the last meeting:

* 20/03593/APP – Two storey side extension and single storey rear extension – Orchard House, Winslow Road. Parish Council has no objections.
* 20/03675/APP - Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. Parish Council to request for this to be Called In via Councillors Monger and Chilver.

47.2 Members noted the following decisions made by Buckinghamshire Council:

* 20/02778/APP – Variation of condition 2 on application 19/03647/APP, replace drawing with drawing 531-08A – Orchard House, Winslow Road – **Application withdrawn**

47.3 Members noted the following applications awaiting determination by Buckinghamshire Council:

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street – objection raised. Letter sent to Aylesbury Vale District Council regarding Section 215. Councillor Chilver has chased, await update.

47.4 Other Planning issues: Members noted:

* 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Certificate refused. Appeal lodged and allowed. Councillor Chilver advised that Buckinghamshire Council are taking enforcement action. Notice will be served either this week or next.

# 48. Finance

48.1 Members **resolved** to note that the balances for the bank accounts as at 31st October 2020 are as follows:

* Barclays Community Current account ending 959 £30,274.97.
* Barclays savings account ending 970 £18,434.64.
* Barclays Millennium Wood account ending 198 £6,084.39.

48.2 Members **resolved** to make the following payments:

Paid between meetings:

* NPower - £241.13 (£200.94 + £40.19 VAT) – Unmetered street lighting August 2020 – direct debit 16/10/20
* NPower - £13.88 (£11.57 + £2.31 VAT) – Unmetered street lighting August 2020 – direct debit 16/10/20
* Wave - £44.06 – Pavilion water from 15/4/20 to 14/10/20 – direct debit 29/10/20

Payments agreed at meeting:

* P Molloy- £388.32 – October salary (£376.32) and expenses (£12.00 mobile top up and lever arch file) – Cheque 102168
* R Gough – £45.00 – October caretaking costs – Cheque 102169
* R Gough - £216.00 - Mowing playing fields 21st August to 28th October – Cheque 102169
* M Jackson - £270.00 – Opening/closing car park gate January to September - Cheque 102170
* F Morris - £42 – Remembrance wreath & Xmas tree – Cheque 102171
* Heron Signs - £187.68 (£156.40 + £31.28 VAT) – two new signs – Cheque 102172
* Phillips Print & Stationers - £168.46 – Oct/Nov Pump – Cheque 102173
* A Picketts Electrical Installations - £120.00 – Repair bollard light - 102174

48.3 Members **resolved** to note the following income:

* Padbury Football Club – Use of Springfields - £350.00
* Padbury Pump advertisers - £300.00

48.4Members **resolved** the Income, Expenditure, Summary and Budget year to date statements as of 31st October 2020.

48.5 Councillor Miah to be added to the list of signatories for the parish council accounts. Clerk to action.

48.6 Draft budget for year 2021-22 has been circulated for comment and was discussed. Members **resolved** to hold a separate meeting to discuss in more detail. Clerk to try and find out what the tax base is. Precept to be agreed and approved at the December meeting.

New laptop for clerk – quotes to be obtained. Members **resolved** to be purchased from current budget.

Accounts package – This will be an annual cost. Members **resolved** that it is in place by 1st April.

Mobile speed sign – quotes obtained and summary to be circulated.

# 49. Other Parish Council Business

* Winslow & Villages Community Board - Funding application for mobile speed devices completed online on 26th October. Next Community Board meeting being held on the 26th November at 7pm – application should be discussed, clerk attending. Councillor Stanier advised that Buckinghamshire Council had created a subcommittee for highway issues of which he was a member. He invited comments or concerns from Padbury Parish Council.
* Winslow & Villages Community Board (email circulated 19/10) – Members **resolved** article for pump regarding information on Community Boards. Clerk to action.
* BMKALC AGM (email 28/10/20) – The Associations AGM is being held on 20th November at 7pm via Zoom – unfortunately no one able to attend.
* Members noted that the Clerk has responded to the residents email regarding speeding within the village.
* Noticeboard opposite the New Inn and Village Map are in need of some maintenance. Councillor Dickens offered to carry out works when he could.
* Members **resolved** quote received from Eon to carry out repairs to two streetlights. Clerk to action.
* Wessex Solar Energy (email circulated 23/10/20) – Members noted solar project on land that falls in neighbouring council boundary of Buckingham.
* Carbon Reduction – Email received from resident (circulated 23/10/20) was discussed. Clerk to respond.
* Greener Padbury – Councillor Murray provided update and is to advise them to approach the council with proposals and costs, initial and ongoing.
* Community Support Group within Padbury – Members discussed and **resolved** to continue discussion at next months meeting.
* AVG (anti-virus software) – renewal due 18/11/20 at £74.99.
* Members **resolved** the purchase of a wreath for remembrance Sunday.
* Members **resolved** the gift for the village Christmas tree. Christmas tree to be put up on the 4th December.
* Padbury Village Facebook / New website – add to next months agenda.

# 50. Buckinghamshire Council:

* The re-surfacing of the footway on Main Street is now complete – Clerk raised concerns re grass verges. Update received 11th June - They will be assessing sites for remedial work later this summer and the footway work at Padbury should be prioritised. Councillor Chilver to advise update.
* Bus stops (two by new development) – Improvements to be undertaken but consultation has yet to be carried out. Clerk asked for update 2nd & 9th November, await response.
* Crossing on the A413 – Under Section 38 developer to install an informal crossing. Under Section 106 a pelican or toucan crossing to be installed. Transport for Bucks will contact the Parish Council so as location and type of crossing can be discussed. Please note: the informal crossing and the pelican/toucan crossing maybe in the same location. Update 13th October – progressing design with TfB who are also undergoing a cost review. We have a limited budget on this one, so we have asked TfB to review the project to ensure best value. Clerk asked for updates 2nd & 9th November, await response.

# 51. Highways

Nothing to report.

# 52. Dates of next meetings – Padbury Parish Council – Members are asked to note: 8th December 2020

Meeting closed at 8.45pm

Signed…….………………………………Chairman / Date…………………………